TOWN OF CAVE CREEK
MONTHLY REPORT

AUGUST 2009
September 9, 2009

Mr. Usama Abujbarah
Town Manager
Town of Cave Creek
37622 North Cave Creek Road
Cave Creek, Arizona 85331

Dear Mr. Abujbarah:

The provisions of the Intergovernmental Agreement between the Town of Cave Creek and the Sheriff of Maricopa County call for the Sheriff to provide periodic statistical and management report of the Town. The enclosed report covers the month of August 2009 and contains information regarding the numbers and types of calls for service answered in the Town of Cave Creek by the Maricopa County Sheriff's Office, as well as other statistical indicators of activity.

If our Office can be of any assistance regarding this or any other matter, please feel free to contact me at (602) 876-1742.

Sincerely,

Lieutenant Kim Seagraves
District Commander
Cave Creek/Carefree

KS:rh

enc.
Statistical data indicates that for the period of August 1-31, 2009, the patrol units assigned to the Town of Cave Creek responded to calls for assistance or observed a total of 241 situations requiring intervention or response. This amounted to 241 service indicators. Of these 241 service indicators, 58 resulted in the generation of a written report, 124 were deputy-initiated activity and 116 were citizen requests for service. The number of calls for service, deputy-initiated activity and traffic stops are provided as one indicator of the service provided to the community. The activity indicators shown below provide other statistical data related to the activity of the Cave Creek deputies.

The following is a recap of service indicators which the Cave Creek and District Deputies responded to in the town during this period:

### PART 1 VIOLENT CRIMES

<table>
<thead>
<tr>
<th>Crime</th>
<th>Count</th>
</tr>
</thead>
<tbody>
<tr>
<td>Criminal homicide</td>
<td>1</td>
</tr>
<tr>
<td>Sexual assault</td>
<td>0</td>
</tr>
<tr>
<td>Strong arm robbery</td>
<td>0</td>
</tr>
<tr>
<td>Aggravated assault</td>
<td>0</td>
</tr>
</tbody>
</table>

**Total Part 1/violent crimes:** 1

### PART 1 CRIMES AGAINST PROPERTY

<table>
<thead>
<tr>
<th>Crime</th>
<th>Count</th>
</tr>
</thead>
<tbody>
<tr>
<td>Burglaries:</td>
<td></td>
</tr>
<tr>
<td>Residential/business</td>
<td>4</td>
</tr>
<tr>
<td>Automobile</td>
<td>0</td>
</tr>
<tr>
<td>Theft</td>
<td>2</td>
</tr>
<tr>
<td>Stolen Vehicle</td>
<td>1</td>
</tr>
</tbody>
</table>

**Total Part 1/property crimes:** 7

**Total Part 1/offenses:** 8
ARRESTS, IN-CUSTODY

Arrests: criminal 26

ARRESTS, CITE AND RELEASE

Criminal cites 26

Total 52

PATROL RESPONSE ACTIVITY

Assault 0
Fight 2
Narcotics 3
Alcohol violation 1
Civil matter/standby 4
Citizen/motorist assist 0
Neighbor trouble 2
Drunk disturbing 1
Burglary from Vehicle 3
False/Audible Burglary alarms 32
Theft 3
Threatening/annoying/obscene calls 1
Criminal damage 0
Theft from auto 1
Motorcycles disturbing 1
Traffic hazard 3
Suspicious person/vehicle/circumstances 9
Welfare check 9
Patrol watch 4
Trespassing 3
Shooting-too-close 0
Injured/sick person 1
Abandoned vehicle 2
Patrol Watch 9
Animal problem 1
Accidents/non-injury 4
Accidents/with injury 0
The four (4) most frequently responded to in Cave Creek during this period were:

- Alarms (false & audible) 32
- Welfare Check 9
- Patrol Watch 9
- Suspicious person/vehicle/circ 9

**ENFORCEMENT ACTIVITY RECAP**

- Traffic citations issued 79
- Driving under influence (DUI) arrests 2
- Speed Warnings 230
- Interrogations 591

**ADMINISTRATIVE RECAP**

**Regular assigned Cave Creek Deputies**

<table>
<thead>
<tr>
<th>NAME</th>
<th>SER#</th>
</tr>
</thead>
<tbody>
<tr>
<td>Deputy C. Jackson</td>
<td>1627</td>
</tr>
<tr>
<td>Deputy B. Rowe</td>
<td>1179</td>
</tr>
<tr>
<td>Deputy E. Lopez</td>
<td>1697</td>
</tr>
<tr>
<td>Deputy A. Rankin</td>
<td>1839</td>
</tr>
</tbody>
</table>

Four Deputies are assigned to the area which includes the Town of Cave Creek. One deputy is assigned to the Town of Cave Creek forty-one (41) percent of the time.

Relief deputies are assigned out of District IV Headquarters as needed.

The Crime Prevention and Community Relations assignments are the responsibility of the Enforcement Support Division.
Investigative assignments are given to the investigator assigned the area which includes the Town of Cave Creek.

**Assigned Detectives**

Det. Sgt. Overton #1284  
Detective Bentzel #1386  
Detective Anderson #1537  
Detective Smith #1414  
Detective Anglin #1285

**PERSONNEL HOURS RECAP**

Total Cave Creek personnel hours: 720

**MILES DRIVEN RECAP**

Total miles: 5323
CAVE CREEK INCIDENTS
AUGUST 2009

AUG 01
SUSP/REVOKED DRIVERS LICENSE E Bella Vista Dr/E Cave Creek Rd

AUG 02
SUSPICIOUS OBJECT/CIRCUMSTANCE 37220 N Hidden Valley Dr

THEFT FROM VEHICLE 35155 N 45th St

AUG 03
VEHICLE ACCIDENT NO INJURY E Cave Creek Rd/N Ridgeway Dr

AUG 04
THEFT 6800 E Cave Creek Rd

DEAD BODY 5724 E Saguaro Rd

VEHICLE ACCIDENT NO INJURY N Cave Creek Rd/E Rancho Manana Blvd

AUG 05
SUSP/REVOKED DRIVERS LICENSE 6400 E Cave Creek Rd

AUG 06
BURGLARY FROM VEHICLE 4787 E El Sendero Dr

BURGLARY 3700 E Sierra Wy

Aug 08
STOLEN VEHICLE Harold’s Corral

AUG 09
SUSPICIOUS PACKAGE 37801 N Cave Creek Rd

VEHICLE ACCIDENT NO INJURY E Miramonte Dr/E Pasco Hermoso
**AUG 10**
TRAFFIC VIOLATION  N 48th St/E Carefree Hwy

IDENTITY THEFT  38410 N Basin Rd

**AUG 12**
PRIVATE PROPERTY HIT & RUN N/INJURY  7171 E Cave Creek Rd

ILL. POSSESSION/CONSUM ALCOHOL  39026 N 52nd St

**AUG 13**
FORGERY OR BOGUS CHECKS N Cave Creek Rd/E Carefree Hwy

**AUG 14**
SUSP/REVOKED DRIVERS LICENSE  E Cave Creek Rd/N Pima Rd

**AUG 16**
DWI  40845 N School House Rd

SUSP/REVOKED DRIVERS LICENSE  E Cave Creek Rd/N Spur Cross Rd

TRAFFIC VIOLATION  N 68th St/E Cave Creek Rd

**AUG 17**
FOUND PROPERTY  Reported at Station 400

NARCOTICS/OTHER DRUGS  N 68th St/E Cave Creek Rd

**AUG 19**
FOUND PROPERTY  6434 E Cave Creek Rd #205

VEHICLE ACCIDENT NO INJURY  E Cave Creek Rd/N School House Rd

**AUG 21**
TRESPASSING  35429 N 54th St

**AUG 25**
HOMICIDE  5486 E El Sendero Dr
**Aug 27**
SHOTS FIRED 44000 N Spur Cross Rd

**Aug 28**
NARCOTICS/OTHER DRUGS N 52nd St/E Carefree Hwy

**Aug 31**
ASSAULT 6245 E Cave Creek Rd
September 8, 2009

Usama Abujbarah, Town Manager
Town of Cave Creek
37622 N. Cave Creek Road
Cave Creek, Arizona 85331

Dear Usama:

This report is to give you statistics for the sales tax audit program through August 31, 2009. The canvassing activity on this contract is limited to contractors. We update a monthly file of completed building permits that we compare to a sales tax report history. We also update a file of real property transfers to identify owner-builder and speculative builder home sales as well as reviewing reporting histories of other businesses. We have identified and will audit over 40 businesses that appear to have not reported correctly.

The audit of businesses began April 1993. One hundred fifty eight audits are completed; total assessments are $1,201,521 of which $604,060 is paid. Assessments final and due are $342,525. Liens have been filed on deliquent audits.

The cost recovery factor on assessments is 3.8 to 1 and 1.9 to 1 based on collections. 63.8% of due audits are paid.

Enclosed are summary reports that show:

- Audits completed and status
- Audits assigned and status
- Summary information

Yours truly,

Albert Holler
TOWN OF CAVE CREEK
TAX AUDIT SUMMARY
September 2009

03-Sep-09

COMPLETED AUDITS 158

NET TAX CHANGE $1,201,520.81

BILLING TO DATE $312,400.00

COST RECOVERY FACTOR - TOTAL ASSESSMENTS 3.8

COST RECOVERY FACTOR - PAID ASSESSMENTS 1.9

COLLECTION PERCENTAGE - FINALIZED AUDITS 63.8%

AUDIT DISPOSITION:

PAID $604,060.31

ACCRUED $342,524.67

PENDING $50,891.74

ADJUSTMENTS $204,044.09

TOTAL $1,201,520.81
Town of Cave Creek

Memo

To: Usama Abujbarah, Town Manager
From: Michael Baxley, Building Official
Date: September 24, 2009
Re: Building Safety Department

Staff Report for week ending September 19, 2009

Issued Permits

1. The department issued a total of 6 permits that included a pre-fab metal structure (1), redo interior staircase & screen wall (1), replace water heater (1), fence & firepit (1), BBQ island/outdoor kitchen (1) and electric upgrade (1). The total Single Family Detached and/or Guest House totals 3 to date for this calendar year. The amount of Single Family Attached is 2. The total amount of Single Family units whether detached or attached (multi-unit buildings) is 5 to date for this calendar year.

Permit Applications

1. The department received 2 applications for a sign (1) and wall (1). This brings the total number of new permit applications to 201 for this calendar year.
2. The total applications for this week included 1 ‘Over-The-Counter’ application for expedited review.
3. There were 6 applications transferred to engineering for their review & 7 applications transferred to zoning for their review.
4. We received 6 applications from engineering & 7 applications from zoning to continue reviews with other departments.

Inspections

1. Staff conducted inspections totaling 104. There were 79 building construction inspections during 41 site stops. Zoning inspections totaled 25. Staff conducted one Right of Way inspection. These building and zoning inspections included 15 finals.
2. There were eight investigation inspections in response to possible unauthorized construction.
Plan Reviews

1. Staff conducted 7 construction plan reviews. First reviews totaled (6). Of these, (5) were approved and (1) require additional review. There were (1) reviews on re-submittals. Of these, (1) were approved.

Meetings attended

1. Staff attended the weekly Water Ranch meeting to discuss progress and any issues.
2. Staff attended the MAG Building Codes Committee meeting.
3. The Building dept. held an inter departmental meeting to go over Personnel Policies.
4. Staff attended the Taste of Cave Creek Meeting

Customer Service

1. There were 34 customer service interactions at the counter to assist with construction, code and plan review questions.

Continuing Education

1. Staff participated in a daily round table discussion regarding Building Codes and Inspections.

General

1. Staff continued to scan and place on computer system all finaled permits and related paperwork to enable the Town staff to view these permits/documents via the Town’s computer system. Currently processing the 1997 permits.
MEMORANDUM

To: Usama Abujbarah, Town Manager
From: Engineering Department
Date: September 24, 2009

A. ROADWAY ITEMS
1. Staff flushed the sewers and watered the trees at Cahava Springs.
2. Staff filled the street crossing and wash at School House Road with cement.
3. Staff assisted in marking out the parking lot area behind the Post Office for the Taste of Cave Creek.
4. Staff repaired 2 signs that were knocked down on Spur Cross Road.
5. Staff took the backhoe to the Phoenix Minesite then hauled screened dirt from the Minesite to Military Road to finish backfilling the site with the grade tractor.
6. Staff removed all barricades once the work was completed.
7. Staff saw cut a water repair job for the Water Department on Blue Ridge east of Cave Creek Road.
8. Staff completed laying out the parking lot area and striped the parking spaces (approx. 1100).
9. Staff cleaned out the water repairs on Galloway and Cave Creek Road then on Skyline and Hidden Valley so they could be ready for paving.
10. Staff saw cut a water service repair on Arroyo east and west of Ridgeway.
11. Staff used ABC to repair an area in front of the mailboxes on Fleming Springs and Rockaway.

B. MAINTENANCE ITEMS
1. Staff began sampling grease traps.
2. Staff performed maintenance on the light duty Town vehicles.
3. Staff repaired several signs throughout Town.
4. Staff assisted the Town Marshal with activities related to the Taste of Cave Creek.
5. Staff trimmed tree away from the fire hydrant on School House Road.

C. WASTEWATER TREATMENT
1. Staff received no new sewer hookup permits this week.

D. RIGHT-OF-WAY PERMITS AND ABANDONMENTS
1. Staff issued one (1) new ROW permit this week.

E. DEVELOPMENT REVIEW
1. Staff completed eight (8) reviews; all were approvals. There were no Utility reviews or Subdivision reviews this week.

F. MISCELLANEOUS
1. Staff participated in Engineering Staff Meeting.
2. Staff attended Town Council meeting.
3. Staff attended Planning Commission meeting.
4. Staff attended meeting with representatives from Southwest Gas to discuss upcoming projects in the area both from SWG point of view and the Town.
5. Staff attended weekly construction progress meeting for the new WWTP at the site.
To: Usama Abujbarah, Town Manager
From: Michael Baxley, Building Official
Date: September 24, 2009
Re: Building Safety Department
Staff Report for week ending September 19, 2009

Issued Permits

1. The department issued a total of 6 permits that included a pre-fab metal structure (1), redo interior staircase & screen wall (1), replace water heater (1), fence & firepit (1), BBQ island/outdoor kitchen (1) and electric upgrade (1). The total Single Family Detached and/or Guest House totals 3 to date for this calendar year. The amount of Single Family Attached is 2. The total amount of Single Family units whether detached or attached (multi-unit buildings) is 5 to date for this calendar year.

Permit Applications

1. The department received 2 applications for a sign (1) and wall (1). This brings the total number of new permit applications to 201 for this calendar year.
2. The total applications for this week included 1 'Over-The-Counter' application for expedited review.
3. There were 6 applications transferred to engineering for their review & 7 applications transferred to zoning for their review.
4. We received 6 applications from engineering & 7 applications from zoning to continue reviews with other departments.

Inspections

1. Staff conducted inspections totaling 104. There were 79 building construction inspections during 41 site stops. Zoning inspections totaled 25. Staff conducted one Right of Way inspection. These building and zoning inspections included 15 finals.
2. There were eight investigation inspections in response to possible unauthorized construction.
**Plan Reviews**

1. Staff conducted 7 construction plan reviews. First reviews totaled (6). Of these, (5) were approved and (1) require additional review. There were (1) reviews on re-submittals. Of these, (1) were approved.

**Meetings attended**

1. Staff attended the weekly Water Ranch meeting to discuss progress and any issues.
2. Staff attended the MAG Building Codes Committee meeting.
3. The Building dept. held an inter departmental meeting to go over Personnel Policies.
4. Staff attended the Taste of Cave Creek Meeting

**Customer Service**

1. There were 34 customer service interactions at the counter to assist with construction, code and plan review questions.

**Continuing Education**

1. Staff participated in a daily round table discussion regarding Building Codes and Inspections.

**General**

1. Staff continued to scan and place on computer system all finaled permits and related paperwork to enable the Town staff to view these permits/documents via the Town's computer system. Currently processing the 1997 permits.
TO: Usama Abujbarah, Town Manager
FROM: Utility Department
DATE: September 24, 2009
RE: Weekly Report of Utility Department Activities
     September 17, 2009 - September 24, 2009

A. GENERAL
   1. Still having some leaks and unsure why.
   2. Water tanks at 86%
   3. Leaking seal in CAP 3, so we are only running 2 pumps, which
decreases flow to the plant from 1900 to about 1600 gpm.

B. LEAKS/ SERVICE ORDERS
   1. Hidden Valley
   2. Victoria Dr.
   3. Highland & Echo Canyon.
   4. 5900 Kohuana.
   5. Kohuana & Hidden Valley 2 leaks

C. WATER TRANSFERS
   1. Carefree – delivered water for this week.
      Last week read 204,741,000
      This week read 204,741,000 = 1.794 MG.
      Carefree Highway read- 000544,000
      This week- 000544,000
      Water we took from Carefree- 0,000 gallons
   2. Vermeersch Well was turned off and supplied 0.0MG to
      the Golf Course this week.
   3. Desert Hills –
      4" – Meter read: Sept. 16 = 304,607,000
      Sept. 23 = 306,297,000
      Total = 1,690 MG
      3" – Meter read September 2= 590,307,000
      September 9= 590,307,000
D. CONSTRUCTION
1. Continued rebar, form and pour concrete for SBR walls and columns. Wall pours will be complete next week.
2. Continued installation of on-site gravity sewer lines and manholes.
3. Finished backfilling around the SBR on the west side, formed and poured chlorine basin slab, beginning to form and pour chlorine basin walls.
4. Working on underground electrical for the process building.
5. Forming and rebarring walls for the influent channels in the process building.
6. Permitting for the sewer lines has been resolved, and we should have a permit to begin construction in the next 2 weeks.
7. Should have plans submitted for County and Town review on the sewer lines from New River Road south to CF Hwy, then west to plant by mid-October.
8. Aquifer Protection Permit questions from ADEQ were answered and packet of information submitted to ADEQ for further review.
9. Parsons 3/DI contract was extended to include Construction Management for the duration of the project.

E. DISTRIBUTION SYSTEM OPERATIONS
1. Desert Hills
   a. Water Tanks are 75% filled.
2. Cave Creek
   a. Water tanks 86% filled or better.
   b. 1600+ gpm running up CAP
   c. Reading meters.

F. ISSUES/CONCERNS

G. TRAINING
1. No training.

H. NEW SERVICES
1. No. of new meter sets in Cave Creek- (0)
2. No. of new services/utility service agreements in County, Desert Hills & Carefree- (0)

I. WATER TREATMENT PLANT OPERATIONS & MAINTENANCE
CAP supply was 46.9 A-ft = 15.3 MG. from 9/16 to 9/23.
Well water supplied to golf course was 0.000 MG.
Backwash water to golf course was 1.472 MG.
Total water supplied to golf course B/W & wells= 1.472 M.G.
Water supplied to Carefree. Yearly total is 1.941 A-ft.
Water supplied to Desert Hills. Yearly total is 266.7 A-ft.

1. Tank levels have recovered to 86% and it looks like the big summer demands are over for this year.

2. Operators have been working on reorganizing the original filter building removing any unnecessary electrical components, piping and old storage shelving to clear walk ways. We posted proper safety signs such as confined space, tripping hazard and high voltage signs. There are many small safety issues needed to be addressed to update the old building so we can comply with new safety standards and codes.

J. BILLING
1. CC total receipts for this week were $120,680.80.
2. DH total receipts for this week were $64,313.09.
3. CC staff entered re-reads.
4. CC staff worked on problem accounts and past due payments.
5. CC staff working on final bills.
6. DH staff completed penalties for this month.
7. DH staff prepared the meter reading sheets.
8. CC Staff still worked on brochure design.
9. DH staff posted all work orders.
10. DH staff worked Security Deposit info and reconciliation.
11. Staff handled orders for new customer water service accounts, security deposits, change of address requests and account closures.
12. Staff served customers at front counter for their bill payments and account questions.

K. MISCELLANEOUS
1. Staff attended 2 meetings at CAP regarding the ADD water process to work towards developing an alternative for how potential future water supplies should be shared and paid for if delivered through the CAP canal system.
2. Staff attended a tour of the Gilbert Riparian Preserve with Councilman Esser and members of the Green Committee that are planning the Community Garden.
3. Staff attended weekly Water Ranch construction meeting.
4. Staff attended council meeting.
5. Staff developed and distributed a proposed “Discount Policy” on water rates for low income residents that are having difficulty paying their water bills since the rate increase.

**AUGUST CAVE CREEK WATER DISTRIBUTION CHART (see below)**

(Prepared by Mike Masson, Water Plant Supervisor)